



## Southwest Indiana District Church Properties Board Application

### BOARD MEMBERS (2022-2026)

Tim Crump (DS)	Doug Jones (Lay)	Tim Scott (Lay)
Darin Nossett (DCPB Sec.)	Ben Muncie (Elder)	Pat Shay (Elder)
Steve Deckard (Lay)	Bill Pursell (Elder)	Ken Walker (Deacon)
Steve Doerner (Lay)	Steve Ritter (Lay)	

### Review Requested

- Advisory Review
  Required Review

### Action Proposed (Check all that apply)

- Sale of Property
  Major Addition/Remodel\*  
 Purchase of Real Estate
  Lease of Property  
 New Construction
  New Mortgage/Indebtedness

General Descripton of Proposal:

  
  
  

\*For purposes of this application, Major Additions/Remodels include projects that exceed 25% of most current annual church income, a projected cost of more than 10% of total property value, OR any project exceeding \$50,000.

### Church Information

Church Name		Date of Application	DCPB Meeting Date Requested
Street Address		City	Zip Code
Pastor		Pastor Email	Pastor Cell Phone
Year	Weekly Worship as Reported in APR	Baptisms as Reported in APR	

**Project Awareness (Who is Aware of Proposal)**

- Pastor Only
  Pastor/Church Board
  Congregation

**Financial Information**

Year	Church Income	Year End Balance (All Accounts)	Budgets Paid in Full (Y/N)
Value of All Existing Real Estate:		All Current Church Debt:	
Insured Value of all Real Estate:		Current Monthly Payments Toward Debt:	
If requesting new debt, describe Capital Campaign Strategy:			

**Proposal Specifics for Sale or Purchase of Real Estate**

Description of property to be sold (acreage, buildings, uses, surrounding area):	
Appraised value of property to be sold:	Contracted or asking price:
Will a real estate agent be utilized?	

**Proposal Specifics for Construction, Remodel**

Required Plans: Floor plans of all construction areas Professional elevations/renderings of any new exterior areas Site plan including parking plan and new utilities	
Estimated Construction Costs:	Estimated Construction Time:
Additional Out-of-Pocket Expenses (furniture, sound, etc...):	Estimated Construction Start Date:
Have you read the General Construction Checklist in full?	

**Proposal Specifics for Financing (If Applicable to Proposal)**

Financing Institution:	Length of Financing (years)	Interest Rate:
Existing Monthly Payment:	Proposed Monthly Payment:	
Has financing been approved or pre-approved?	Is there any existing debt being financed?	

**Proposal Specifics for Leasing Property (A Copy of Proposed Lease is Required)**

Detailed description of property/building being leased:	
Is this property being shared with another entity?	If so, describe all other uses on property:
Duration of Lease:	Monthly Financial Obligation of Lease:

**Notes**

- Additional requirements may be requested as necessary to ensure that the proposal will not jeopardize the spiritual health of the church
- A site visit by DCPB members may be necessary prior to any approvals
- In an effort to make the process quicker and less burdensome, not every scenario has been addressed and the DBCP may require additional information to determine the appropriateness of the proposal
- All approvals assume that significant and constant prayer has been a part of the process as led by the applying church and pastor.